



Carbon Reduction Plan

October 2023

01/10/2023

Carbon Reduction Plan

Supplier: Communisis Limited

Commitment to achieving Net Zero:

Communisis Limited is committed to achieving Net Zero emissions by the end of the 2040.

Baseline Emissions Data

Baseline Year: 2021

Baseline Year Emissions:

Emissions	Total Tonnes CO2e
Scope 1	1426.59
Scope 2 (REGO)	2677.38
Scope 2 (Non REGO)	37.75
Scope 3 – Water	7.15
Scope 3 - Business Travel	100.51
Scope 3 - Upstream transportation & distribution	416.63
Scope 3 – Downstream transportation & distribution	208.41
Scope 3 – Commuting	0.00 (to be calculated)
Scope 3 – Waste	115.49
Scope 3 – Purchased Goods (Electricity in UK Data Centre)	38.02
Scope 3 – Purchased Goods (Paper)	15012.22

Current Emissions Data

Reporting Year: 2023

Emissions	Total Tonnes CO2e
Scope 1	1531.40
Scope 2 (REGO)	2149.73
Scope 2 (Non REGO)	31.59
Scope 3 - Water	2.09
Scope 3 - Business Travel	283.12
Scope 3 - Upstream transportation & distribution	571.59
Scope 3 – Downstream transportation & distribution	213.03
Scope 3 – Commuting	0.00* to be recalculated
Scope 3 – Waste	90.99
Scope 3 – Purchased Goods (Electricity in UK Data Centre)	37.22
Scope 3 – Purchased Goods (Paper)	13770.60

Emissions Reductions Targets

In 2021, Communisis Limited committed to putting in place science-based targets that will provide a defined pathway to reducing our greenhouse gas (GHG) emissions so that we help to prevent the worst impacts of climate change. In support of this we have undertaken an organization-wide assessment of our Scope 1, 2 & 3 emissions. As a result of this, we have amended our baseline year and the previously stated goal for Net Zero. We will be putting in place a pathway that supports the limitation of global warming to 1.5°C and help us to achieve our goal of being Net Zero by 2040.

We are in the process of having those targets verified by the SBTi, and we await the conclusion of that process, which should be done in the first quarter of 2024. Below are the commitments we have submitted for verification. In the interim we have also aligned our activity, to help us maintain our ambition.

Those Net Zero targets are:

Near Term

Scope 1 & 2 (location based)

- ▼ Boundary: 100%
- ▼ Timeframe: 2026
- ▼ Ambition: 1.5 degrees
- ▼ Methodology: Absolute Contraction
- ▼ Renewable Energy Target: 100% by 2030

Scope 3

- ▼ Boundary: 67% of total Scope 3 using option 2: All categories excl. 11 (77%)
- ▼ Timeframe: 2031
- ▼ Ambition: 1.5 degrees
- ▼ Methodology: Absolute Contraction

Long Term

- ▼ Boundary
 - ▶ Scope 1 & 2 100%
 - ▶ Scope 3 90%
- ▼ Timeframe: 2040
- ▼ Ambition: 1.5 degrees
- ▼ Methodology: Absolute Contraction

To help us achieve these targets, and as part of our reduction pathways we will be focused on the following:

- ▼ Electricity consumption : 5% reduction year on year from a 2021 baseline of 12,757,898 Kwh
- ▼ Gas consumption: 5% reduction year on year from a 2021 baseline of 7,745,985 Kwh
- ▼ Paper waste reduction: 5% reduction year on year from a 2021 baseline of 4,225 tonnes
- ▼ Plastic waste reduction: 5% reduction year on year from a 2021 baseline of 38.23 tonnes
- ▼ Reducing our carbon intensity figure by 15% by the end of 2025
- ▼ Reduce Travel Emissions, year on year by 10% each year

Carbon Reduction Programmes that support our objectives

- ▼ Embedded an agile working approach, removing unnecessary commuting and related travel emissions
- ▼ Upgrading digital print capability, increasing use of water-soluble inks and improving overall efficiency of machines
- ▼ Waste improvement teams aligned to the principles of six sigma to reduce waste on site
- ▼ Implement revised travel policy to achieve the overall reductions, transition to electric vehicles for all leased vehicles and those acquired through colleague car allowances
- ▼ Ensure we do not use Single-Use Plastics or non-recyclable plastics in products
- ▼ Emissions & resource reduction plans in place for all locations with independent assurance & live dashboard
- ▼ Sustainable, recyclable packaging options reviewed and options offered for all client solutions
- ▼ Life Cycle Analysis on key products to better understand opportunities to reduce product related CO₂e
- ▼ Incorporating carbon calculation into product offering to inform more sustainable choices
- ▼ Colleague engagement plans and incentives e.g. EV switch incentives, charging etc
- ▼ Expand the scope of scope 3 GHG reporting across inter-site transport and DSA Provider emissions by the end of 2021.

Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Communis Limited annually undertakes independent verification of carbon dioxide equivalent emissions (CO₂e) as provided in the company's sustainability reporting to a limited level of assurance. The verification exercise is conducted in accordance with ISO 14064-3:2019 - Specification with guidance for the validation and verification of greenhouse gas statements.

This Carbon Reduction Plan has been reviewed and signed off by the Communis Executive Leadership Team.

Signed on behalf of Communis Limited

Name & Position: Ricky Alfred, Director of Responsible Business

Date: 1st October, 2023

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